#  The Audience Agency

# Equal Opportunities Recruitment Monitoring

In accordance with our Equal Opportunities & Diversity Policy, we are monitoring role applications to ensure that we provide equal opportunities to any job applicant and make sure that discrimination does not occur because of race, sex, sexual orientation, gender reassignment, religion or belief, marital or civil partnership status, age, disability or pregnancy and maternity.

So that we can assess the success of this policy, we have a system of monitoring all job applications. We would be grateful, therefore, if you would complete the questions on this monitoring form and return it with your application form. We have asked for your name (question 2) in order to enable us to monitor applications at the shortlisting and appointment stage.

All information supplied will be treated in confidence, and will not be seen by the staff directly involved in making the appointment. The monitoring form will be detached from your application form, stored separately and used solely to provide statistics for monitoring purposes.

Thank you for your help.

## Post applied for: Chair / Trustee (Delete as appropriate)

|  |  |
| --- | --- |
| **1. Gender**  | 🞏 Male🞏 Female |

|  |  |  |  |
| --- | --- | --- | --- |
| **2. Preferred Title** | 🞏 Miss 🞏 Ms  | 🞏 Mr🞏 Dr |  🞏 Mrs 🞏 Other:  |
| **Full Name** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **3. Marital Status** | 🞏 Married🞏 Divorced | 🞏 Single🞏 Widowed | 🞏 Separated🞏 Other: |

|  |  |  |  |
| --- | --- | --- | --- |
| **4. Ethnic Origin** | 🞏 White British🞏 Black/Black British 🞏 Chinese | 🞏 White Irish🞏 Asian🞏 Mixed | 🞏 White Other🞏 Asian British🞏 Other: |

|  |  |  |
| --- | --- | --- |
| **5. Disability**  | Do you consider yourself to be disabled under the definitions of the Equality Act 2010?(The Disability Discrimination Act (1985) – still in force under the Equality Act 2010 – this defines disability as a ‘physical or mental impairment that has a substantial, long-term and adverse effect on a person’s ability to carry out day-to-day activities.)  | 🞏 Yes🞏 No |
| If yes, what is the nature of your disability?(Optional) |

|  |  |  |  |
| --- | --- | --- | --- |
| **6. Age Range** | 🞏 16 – 24🞏 45 – 54  | 🞏 25 – 34🞏 55 - 64 | 🞏 35 – 44🞏 65+ |

The information you have provided here will be securely stored either on paper records or a computer system in accordance with the Data Protection Act 1998 and will be used solely to monitor the diversity of The Audience Agency’s recruitment regarding Equal Opportunity issues.